



International Trade Fair for Industrial Maintenance, **M,0,C, München, Germany, 12–14 October 2010**, phone (+49 89) 3 23 53-1 63  
Please complete in full and return to: Messe München GmbH, Lilienthalallee 40, 80939 München, Germany or fax to: (+49 89) 3 23 53-1 19

### Address

Company (Please give due consideration to the correct usage of capital letters)

  


Street

Country/Town/Postal code

Area code      Phone

Fax

Contact

First name

Last name

E-mail

Homepage

### IMPORTANT!

Please be sure to complete all fields!

Without all the details concerned, your application cannot be processed!

Tax number (for companies registered in Germany)

Number and place of company registration (must correspond with the above-mentioned company name)

Official representative of the company (managing director, chairman, etc.)

First name

Last name

Member of the following trade associations

Manufacturer (1)

Importer (3)

Service company (5)

Dealer (2)

Distributor (4) with exclusive selling rights for Germany

(multiple entries possible)

Address for correspondence (only if address is different from above)

Company

Contact

Street

Country/Town/Postal code

Area code      Phone

Fax

E-mail

Homepage

Differing invoice address

Unfortunately, value-added tax legislation prevents Messe München GmbH from issuing or re-addressing invoices to an addressee other than the exhibitor on whose behalf MMG has or will render services as its contracting party. Messe München GmbH is only allowed to issue invoices to its contracting party. Should it be necessary to issue invoices to a party other than yourself, we would kindly ask you to contact us so that a solution in compliance with the relevant tax legislation can be found.

**Stand requests**

Stand space only (minimum stand size 12 m <sup>2</sup> )				Turnkey stand extra charge per m <sup>2</sup> (optional, see B5)			
Type of stand	Minimum size	Price/ m <sup>2</sup>	Front x depth m m		Type "M,O,C,"	Type "Atrium"	
<b>Row stand</b> (1 side open)	<b>12</b>	EUR 181		<b>12 m<sup>2</sup> to 19 m<sup>2</sup></b>	EUR 110		EUR 129
<b>Corner stand</b> (2 sides open)	<b>20</b>	EUR 195		<b>20 m<sup>2</sup> to 39 m<sup>2</sup></b>	EUR 108		EUR 127
<b>End stand</b> (3 sides open)	<b>32</b>	EUR 207		<b>40 m<sup>2</sup> to 49 m<sup>2</sup></b>	EUR 103		EUR 122
<b>Island stand</b> (4 sides open)	<b>64</b>	EUR 220		<b>From 50 m<sup>2</sup></b>	EUR 100		EUR 119

Maximum load per m<sup>2</sup> floor space kg  Bulkiest exhibit (type and size)

The following equipment will be demonstrated in operation (please give exact details of machinery and equipment):

The objects registered for and brought to the fair are our property:  yes  no  
 Property of the firm/firms (full addresses):

**Please fill in the index of products and services and take notice of the Terms of Participation A and B as well as the Technical Guidelines.**  
**The attached Terms of Participation A and B as well as the Technical Guidelines are recognized as legally binding in all parts. Each applicant acting on behalf of a third party shall be directly liable for meeting the demands of MMG in respect of the above fair.**

Place and date  Company stamp and legally binding signature.  
 Please also print name.

**Please note:**

The details you have given here serve to effectively organize the trade fair according to the index of products and services. If, in addition to the basic entry in the catalogue and Internet (alphabetical list of exhibitors + product index) included in the application fee, you want your company listed in more than one product and services category (subject to a charge), this must be applied for separately (cf. B 3 and B 11).

**Product and service categories**

Please be sure to complete in full! Without all the details concerned, your application cannot be processed!

**Index of products and services**

Please tick in the index of products and services the product group(s) under which your exhibits come and underline the product group you wish to be published as basic entry in the product index of the catalogue and the Internet.

**1. Maintenance services—Complete solutions**

**1.1 Object-oriented services**

- 1.1.1 Inspection, maintenance and repair services
- 1.1.2 Plant optimization and modernization
- 1.1.3 Machine diagnosis, damage assessment
- 1.1.4 Industrial assembly, plant relocations
- 1.1.5 Workshop services
- 1.1.6 Wear protection

**1.2 Process-oriented management services**

- 1.2.1 Maintenance organization and process optimization
- 1.2.2 Technical infrastructure management
- 1.2.3 Spare-parts management, logistics
- 1.2.4 Instrument and tool supplies
- 1.2.5 Consulting and planning services
- 1.2.6 Management and operator models
- 1.2.7 Process automation
- 1.2.8 Energy management and consulting
- 1.2.9 Maintenance planning and control systems (CMMs)
- 1.2.10 CAFM systems
- 1.2.11 Industrial information technology

**1.3 Related processes and services**

- 1.3.1 Contracting
- 1.3.2 Quality assurance and certification
- 1.3.3 Waste removal, environmental protection
- 1.3.4 Protection at work, occupational safety
- 1.3.5 Risk management, insurance

**2. Maintenance services—Special solutions**

**2.1 Measuring and monitoring services (condition monitoring)**

- 2.1.1 Temperature-measuring equipment
- 2.1.2 Infrared systems, thermography
- 2.1.3 Vibration analysis (offline, online)
- 2.1.4 Remote monitoring, online monitoring
- 2.1.5 Machine protection (vibration-based)
- 2.1.6 Ultrasonic measuring devices
- 2.1.7 Endoscopy

- 2.1.8 Emission-measuring devices
- 2.1.9 Sensors
- 2.1.10 Laser, alignment and geometry-measuring systems
- 2.1.11 Data recording, recognition and monitoring
- 2.1.12 Flow-measuring devices, valve monitoring

**2.2 Tribology/fluid management**

- 2.2.1 Coolant and lubricant management
- 2.2.2 Oil, lubricant and fluid monitoring
- 2.2.3 Lubrication, emulsion-splitting plants
- 2.2.4 Lubricant analysis
- 2.2.5 Oil-service, oil cleaning and oil-care equipment
- 2.2.6 Anti-corrosives

**2.3 Industrial cleaning services**

- 2.3.1 Plant and machine-cleaning equipment
- 2.3.2 Technical cleaning, special cleaning techniques
- 2.3.3 Component-cleaning machines

**3. Maintenance services, system solutions**

- 3.1 For key equipment and rotating components (drives, motors, generators, pumps, compressors, ventilators, compactors, transformers)**
- 3.2 For electrical and electronic components**
- 3.3 Filters**
- 3.4 Seals and gaskets**
- 3.5 Hoses and fittings**
- 3.6 Cables and pipes**
- 3.7 Building-services engineering**

**4. Education/Training**

- 4.1 Suppliers of educational and training materials**
- 4.2 Universities, technical colleges**
- 4.3 Educational facilities, schools**

**5. Organizations/Publishers**

- 5.1 Research organizations**
- 5.2 Trade associations**
- 5.3 Publishers, providers of technical literature**

**Title:**  
 MAINTAIN—International Trade Fair  
 for Industrial Maintenance

**Venue:**  
 M,O,C, München  
 Lilienthalallee 40/corner Heidemannstrasse  
 80939 München, Germany

**Organizer and financing body:**  
 Messe München GmbH (MMG)  
 Messengelände, 81823 München, Germany  
 Phone (+49 89) 3 23 53-1 63  
 Fax (+49 89) 3 23 53-1 19  
 info@maintain-europe.com  
 www.maintain-europe.com

**Duration:**  
 12–14 October 2010

**Opening hours:**  
 Tuesday to Thursday 9 am–5 pm

## Special Terms of Participa- tion (B)

All prices indicated below are net, and are subject to value-added tax.

### B 1 Application (see A 1)

Applications are to be made on the enclosed form, which should be returned to MMG, filled in and signed

with a legally binding signature. The deadline for applications is Friday, 30 April 2010.

### B 2 Permitted exhibits and exhibitors (see A 2)

All domestic and foreign manufacturers and service companies are admitted as exhibitors, as well as companies authorized by the manufacturer to exhibit his products. All exhibits and services must conform to the range of products for this trade fair, and be in-

dicated precisely by name and type in the application. MMG has the final decision. Organizers of joint stands are not exhibitors as defined by the Special Terms of Participation.

### B 3 Basic fee for communication

Exhibitors will be charged a basic fee for communication amounting to EUR 260. This fee includes the following services: the basic entry in the alphabetical list of exhibitors and the entry of **one** product group in the

index of products and services in the trade fair catalogue and in the online exhibitor database; one trade fair catalogue and one Visitor Guide (available at the fair).

### B 4 Co-exhibitors and additionally represented companies (see A 1/2/4)

The registration fee is EUR 450 net for each co-exhibitor admitted. This fee includes the following services: one exhibitor's pass; basic entry in the alphabetical list of exhibitors and the entry of **one** product group in the index of products and services in the trade fair catalogue and in the online exhibitor database. Permission for co-exhibitors must be requested in writing. The exhibitor will be charged the registration fee for co-

exhibitors. The participation of companies as additionally represented companies (cf. A 4) is as a general rule possible. Participation in such cases is, however, subject to MMG's prior authorization. Permission to participate may be granted only if the additionally represented company concerned would also have been eligible to participate as an exhibitor. There is no charge for additionally represented companies.

### B 5 Participation fees, advance payment for services (see A 7)

Basic fee for communication	EUR 260
Minimum stand size:	
Row stand	12 m <sup>2</sup>
Corner stand	20 m <sup>2</sup>
End stand	32 m <sup>2</sup>
Island stand	64 m <sup>2</sup>

The participation fee per m<sup>2</sup> of floor space is

Row stand (one side open)	EUR 181
Corner stand (two sides open)	EUR 195
End stand (three sides open)	EUR 207
Island stand (four sides open)	EUR 220

Each square metre of stand space or part thereof is included in full in the calculation, the floor area always being considered rectangular, without taking account of columns, wall projections and the like.

Turnkey stands—extra charge per m<sup>2</sup> (optional)

	Type "M,O,C,"	Type "Atrium"
12 m <sup>2</sup> to 19 m <sup>2</sup>	EUR 110	EUR 129
20 m <sup>2</sup> to 39 m <sup>2</sup>	EUR 108	EUR 127
40 m <sup>2</sup> to 49 m <sup>2</sup>	EUR 103	EUR 122
From 50 m <sup>2</sup>	EUR 100	EUR 119

#### Turnkey stands include:

- Modular stand: stand construction, signboard with lettering (max. 15 letters), carpeting, lighting, AC connection—max. 3 KW, earthed sockets, incl. electricity consumption (20 m<sup>2</sup> and larger: three-phase current connection—max. 9 KW, fuse protection 3 x 16A, incl. electricity consumption, 50 m<sup>2</sup> and larger: three-phase current connection—max. 15 KW, fuse protection 3 x 25A, incl. electricity consumption), seating group with 1 table and 4 chairs (30 m<sup>2</sup> and larger: 2 seating groups)

- Stand cleaning
- Basic fee for communication
- 100 visitors brochures
- 1,000 letter stickers
- 1 free long-term parking permit



The participation fee includes floor space rental and extensive services provided by MMG, such as consultation and planning advice, as well as conceptual and publicity work, organization, and technical assistance.

#### Parking permits

Each exhibitor will receive a free parking permit for the duration of the event. The fee for each additional parking permit is EUR 27 for the duration of the event.

#### AUMA charge

The German Council of Trade Fairs and Exhibitions (AUMA) levies all exhibitors a **charge of EUR 0.60 net** per m<sup>2</sup> of rented exhibition space. This amount is charged by MMG and transferred directly to AUMA. The **advance payment** required for services to be ordered by the exhibitor is EUR 20 net per m<sup>2</sup> of rented exhibition space.

#### Media package

The publisher "verlag moderne industrie" is granting exhibitors who participate in MAINTAIN a 20% discount on ads placed in "Instandhaltung" and "Produktion" magazines. Contact for interested exhibitors: Ms Anke Träger, verlag moderne industrie  
 Phone (+49 81 91) 1 25-496; Fax (+49 81 91) 1 25-483;  
 E-mail: anke.traeger@mi-verlag.de

## B 6 Terms of payment (see A 7)

The deadlines for payment given in the notice of admission or the invoice must be observed. Prior payment in full of the amount invoiced is a condition for access to the exhibition area, an entry in the catalogue, and the provision of workers' and exhibitors' passes. All in-

voiced amounts in all MMG invoices, which are connected with the event, must be transferred in euro, without deductions and free of all charges to one of the accounts specified in the respective invoice, indicating the reference number.

## B 7 Dates of setting up and dismantling (see A 15)

Setting up: 8 October 2010, 7 am to 11 October 2010, 6 pm. The trade fair closes on 14 October 2010 at 5 pm. The gate to the delivery zone behind the halls cannot

be entered before 5 pm. Dismantling must be completed by 16 October 2010, 6 pm.

## B 8 Stand design and equipment

MMG's Technical Guidelines apply in the version valid at the given time. The height of stand structures may not exceed 4 m. MMG's approval is to be obtained prior to the planning of any horizontal stand coverage. MMG erects partition walls only at the request and expense of the exhibitor concerned.

The design of the stand layout is to be adapted to suit the nature of stand type rented (row, corner, end or island). Stand layout plans are only eligible for approval if the open sides of the stands have a through-out open design. The erecting of closed walls is admissible if the walls concerned do not take up more

than max. 40% of the given side of the stand, whereby no closed wall may exceed a length of 6 m. A closed wall with a length of 6 m must be followed by an opening with a width of min. 2 m. This ruling does not apply if a distance of at least 2 m to any part of the stand perimeter is observed. MMG reserves the right to allow exceptions to these rulings in justified individual cases.

Stand designs, including plan and side view sketches, must be submitted in duplicate to the M,O,C, Technical Services Dept. by the date specified, at the latest 6 weeks before setting up begins.

## B 9 Technical installations

Applications for electric installation, water, drainage, and telephone connections can be considered only if submitted in due time on the order forms available

from MMG. The precise terms of delivery and connection fees are stated on these forms.

## B 10 Sales regulations

Direct sales and other services or deliveries made from the stand are not permitted. It is not permitted to display the retail price of the exhibited goods at the fair. Exhibited goods must not be delivered to purchasers

until after the trade fair closes. In accordance with section 64 of the trade regulations (GewO), sales are permitted only to wholesalers, retail traders or trade customers.

## B 11 Catalogue/Internet

An official trade fair catalogue will be published. This catalogue contains a list of all exhibitors (including co-exhibitors), in alphabetical order **according to the designation specified on the application form**. These data will also be published on the Internet.

The details provided by the exhibitor (co-exhibitor too) for the service and product index included in the application form determine the free entry of one product group in the product index part of the trade fair catalogue and online exhibitor database (cf. B3). In the case of missing or ambiguous details provided by the exhibitor (co-exhibitor too), MMG reserves the right to determine a product group on the given exhibitor's behalf.

The exhibitor is solely responsible for the permissibility under law—and particularly the law on competition—of any advertisement placed in the trade fair catalogue and the Internet database of Messe München GmbH at the instigation of the advertiser. Should third parties assert claims against Messe München GmbH on account of the impermissibility of the advertisement under law in general or the law on competition, the advertiser shall hold Messe München GmbH fully safeguarded against all claims asserted including all costs of any necessary defence in court on the part of Messe München GmbH. The same applies to exhibitor entries actuated by exhibitors in the trade fair catalogue and the Internet database of Messe München GmbH.

## B 12 Exhibitors' passes (see A 14)

For the time in which the trade fair is held, each exhibitor receives 2 exhibitors' passes free of charge for a stand of up to 12 m<sup>2</sup> in size. For every further 10 m<sup>2</sup> or part thereof, one additional exhibitor's pass is put at the exhibitor's disposal. The number of exhibitors' passes is not increased for co-exhibitors or addition-

ally represented organisations. Additional exhibitors' passes are obtainable from the trade fair management at EUR 17 each. Exhibitors' passes are intended solely for stand personnel, and must not be passed on to third parties.

## B 13 Sound and background noises

Musical performances within the trade fair grounds are allowed only with a special permit from MMG. Demonstrations of equipment or video performances must be conducted in such a way that neither visitors nor other exhibitors are disturbed or adversely affect-

ed. The maximum permitted noise level for machines and video performances is 60 dB(A). MMG reserves the right to limit or forbid demonstrations of all kinds. Electronic sound amplification equipment is not permitted.

## B 14 Circular letters

Once the stands have been allocated, exhibitors will be informed by circular of further details concerning preparation and organization of the trade fair.

## B 15 Alterations

MMG reserves the right to make alterations and additions in matters affecting technical arrangements and safety.

As of October 2009