



Messe München  
International

# Application Form for Main Exhibitors and Special Terms of Participation

Deadline for applications: 31 May 2009



<b>Title of trade fair</b>	<b>oils+fats 2009</b> International Trade Fair for the Production and Processing of Oils and Fats made from Renewable Resources
<b>Venue</b>	<b>New Munich Trade Fair Centre, Germany</b>
<b>Duration</b>	<b>16–18 September 2009, Wednesday–Friday</b>
<b>Opening hours</b>	<b>9:00–17:00</b>
<b>Organizer and financing body</b>	<b>Messe München GmbH (MMG)</b> Messegelände 81823 München, Germany Tel. (+49 89) 3 23 53-1 89 Fax (+49 89) 3 23 53-1 19 info@oils-and-fats.com www.oils-and-fats.com



**Deadline for applications: 31 May 2009**

**Please be sure to fill out in full and return by post or fax to:**

Messe München GmbH, Lilienthalallee 40, 80939 München, Germany, Phone (+49 89) 3 23 53-1 89, Fax -1 19

## Address

Company (**Please give due consideration to the correct usage of capital letters**)

  


Street

Country/Town/Postal code

Area code

Phone

Fax

Contact

First name

Last name

E-mail

Homepage

Tax number (**for companies registered in Germany**)

Number and place of company registration (must correspond with the above-mentioned company name)

Official representative of the company (managing director, chairman, etc.)

First name

Last name

Member of the following trade associations

Manufacturer (1)

Importer (3)

Service company (5)

Dealer (2)

Distributor (4) with exclusive  
selling rights for Germany

(multiple entries possible)

**Address for  
correspondence  
(only if address  
is different from  
above)**

Company

Contact

Street

Country/Town/Postal code

Area code

Phone

Fax

E-mail

Homepage

**Differing  
invoice  
address**

Unfortunately, value-added tax legislation prevents Messe München GmbH from issuing or re-addressing invoices to an addressee other than the exhibitor on whose behalf MMG has or will render services as its contracting party. Messe München GmbH is only allowed to issue invoices to its contracting party. Should it be necessary to issue invoices to a party other than yourself, we would kindly ask you to contact us so that a solution in compliance with the relevant tax legislation can be found.

**Stand requests**

Stand space only (minimum stand size from 12 m <sup>2</sup> )				Turnkey stand extra charge per m <sup>2</sup> (optional, see B5)		
Type of stand	Minimum size	Price/m <sup>2</sup>	Front x depth m m		Typ "Atrium"	
Row stand (1 side open)	12	EUR 224		12 m <sup>2</sup> to 19 m <sup>2</sup>	EUR 125	
Corner stand (2 sides open)	12	EUR 241		20 m <sup>2</sup> to 39 m <sup>2</sup>	EUR 121	
End stand (3 sides open)	20	EUR 254		40 m <sup>2</sup> to 49 m <sup>2</sup>	EUR 118	
Island stand (4 sides open)	40	EUR 263		From 50 m <sup>2</sup>	EUR 115	

Maximum load per m<sup>2</sup> floor space in kg  Bulkiest exhibit (type and size)

The following equipment will be demonstrated in operation (please give exact details of machinery and equipment):

The objects registered for and brought to the fair are our property:  yes  no  
 Property of the firm/firms (full addresses):

**Please fill in the reverse of this sheet and take notice of the Terms of Participation A and B as well as the Technical Guidelines.**  
**The attached Terms of Participation A and B as well as the Technical Guidelines are recognized as legally binding in all parts. Each applicant acting on behalf of a third party shall be directly liable for meeting the demands of MMG in respect of the above fair.**

Place and date  Company stamp and legally binding signature.  
 Please also print name.

**Please note:**

The details you have given here serve to effectively organize the trade fair according to the index of products and services. If, in addition to the basic entry in the catalogue and Internet (alphabetical list of exhibitors + product index) included in the application fee, you want your company listed in more than one product and services category (subject to a charge), this must be applied for separately (see B 3 and B 12).

**Product and service categories**

Please be sure to complete in full! Without all the details concerned, your application cannot be processed!

**Index of products and services**

Please tick in the index of products and services the product group(s) under which your exhibits come and underline the product group you wish to be published as basic entry in the product index of the catalogue and the Internet (only **one** free entry possible, cf. B 3 und B 12).

**1. Raw and auxiliary materials**

**1.1 Raw materials**

- 1.1.1 Seeds
- 1.1.2 Oil seeds
- 1.1.3 Oil-containing fruits
- 1.1.4 Animal fats
- 1.1.5 Spent oils and fats
- 1.1.6 Oils for further processing

**1.2 Auxiliary materials**

- 1.2.1 Solvents
- 1.2.2 Absorbents
- 1.2.3 Catalysts
- 1.2.4 Adsorbents / Bleaching earth
- 1.2.5 Drying agents
- 1.2.6 Separating agents
- 1.2.7 Antioxidants
- 1.2.8 Enzymes
- 1.2.9 Other auxiliary materials

**1.3 Contract crop growing / Crop-growing development**

**1.4 Other**

**2. Production and processing**

**2.1 Plants and machinery for the production of oils and fats**

- 2.1.1 Preparation
- 2.1.2 Pressing / Extraction
- 2.1.3 Refining
- 2.1.4 Modification
- 2.1.5 Auxiliary processes

**2.2 Plants and machinery for the further processing of oils and fats to**

- 2.2.1 Margarine
- 2.2.2 Edible oils and fats
- 2.2.3 Oil pellets (Feed stuff / energy)
- 2.2.4 Biodiesel
- 2.2.5 Glycerol
- 2.2.6 Lanolin
- 2.2.7 Lubricants
- 2.2.8 Other

**2.3 Components and equipment**

- 2.3.1 Filters
- 2.3.2 Pumps
- 2.3.3 Mixers
- 2.3.4 Centrifuges
- 2.3.5 Biogenic lubricants
- 2.3.6 Other

**2.4 Overlapping processes**

- 2.4.1 Recycling / Waste treatment
- 2.4.2 Vacuum technology

**2.5 Investment and consulting services**

**2.6 Other**

**3. Logistics**

**3.1 Packaging**

**3.2 Storage**

**3.3 Other**

**4. Quality control and assurance**

**4.1 Analytics**

**4.2 Sensory testing**

**4.3 Technical laboratory equipment**

**4.4 Certification / HACCP**

**4.5 Other**

**5. Research**

**5.1 Plant breeding**

**5.2 Universities / Research institutes**

**5.3 Other**

**6. Institutions and publishers**

**6.1 Educational and training facilities**

**6.2 Associations**

**6.3 Publishers / Suppliers of technical literature**

**6.4 Other**

**Title:**  
oils+fats—International Trade Fair for the  
Production und Processing of Oils and Fats  
made from Renewable Resources

**Venue:**  
New Munich Trade Fair Centre  
Messegelände, 81823 München, Germany

**Duration:**  
16–18 September 2009

**Opening hours:**  
Wednesday–Friday, 9:00–17:00

**All prices indicated below are net  
and are subject to value-added tax.**

**Organizer and financing body:**  
Messe München GmbH (MMG)  
Messegelände, 81823 München, Germany  
Phone (+49 89) 3 23 53-1 89  
Fax (+49 89) 3 23 53-1 19  
info@oils-and-fats.com  
www.oils-and-fats.com

## Special Terms of Participa- tion (B)

### B 1 Application (see A 1)

Applications are to be made on the enclosed form, which should be returned to MMG, filled in and signed

with a legally binding signature. The deadline for applications is 31 May 2009.

### B 2 Permitted exhibits and exhibitors (see A 2)

All domestic and foreign manufacturers and service companies are admitted as exhibitors, as well as companies authorized by the manufacturer to exhibit his products. All exhibits and services must conform to the range of products for this trade fair, and be in-

cluded precisely by name and type in the application. MMG has the final decision. Organizers of joint stands are not exhibitors as defined by the Special Terms of Participation.

### B 3 Basic fee for communication

Exhibitors will be charged a basic fee for communication amounting to EUR 250. This fee includes the following services: the basic entry in the alphabetical list of exhibitors and the entry of **one** product group in the

index of products and services in the trade fair catalogue and in the online exhibitor database; one trade fair catalogue (available at the fair).

### B 4 Co-exhibitors (see A 1/2/4)

The registration fee is EUR 420 net for each co-exhibitor admitted. This fee includes the following services: one exhibitor's pass; basic entry in the alphabetical list of exhibitors and the entry of **one** product group in the index of products and services in the trade fair catalogue and in the online exhibitor database. Permission for co-exhibitors must be requested in writing. The exhibitor will be charged the registration fee for co-

exhibitors. The participation of companies as additionally represented companies (cf. A 4) is as a general rule possible. Participation in such cases is, however, subject to MMG's prior authorization. Permission to participate may be granted only if the additionally represented company concerned would also have been eligible to participate as an exhibitor. There is no charge for additionally represented companies.

### B 5 Participation fees, advance payment for services (see A 7)

Basic fee for communication	EUR 250
Minimum stand size:	
Row stand	12 m <sup>2</sup>
Corner stand	12 m <sup>2</sup>
End stand	20 m <sup>2</sup>
Island stand	40 m <sup>2</sup>

The participation fee per m<sup>2</sup> of floor space is

Row stand (one side open)	EUR 224
Corner stand (two sides open)	EUR 241
End stand (three sides open)	EUR 254
Island stand (four sides open)	EUR 263

Each square metre of stand space or part thereof is included in full in the calculation, the floor area always being considered rectangular, without taking account of columns, wall projections and the like.

Turnkey stands—extra charge per m<sup>2</sup> (optional)

<b>Typ "Atrium"</b>	
12 m <sup>2</sup> to 19 m <sup>2</sup>	EUR 125
20 m <sup>2</sup> to 39 m <sup>2</sup>	EUR 121
40 m <sup>2</sup> to 49 m <sup>2</sup>	EUR 118
From 50 m <sup>2</sup>	EUR 115

#### Turnkey stands include:

- Modular stand: stand construction, signboard with lettering, carpeting, lightning, AC connection—max. 3 kW, Schuko sockets, incl. electricity consumption (20 m<sup>2</sup> and larger: three-phase current connection—

max. 7 kW, fuse protection 32 A, incl. electricity consumption, 50 m<sup>2</sup> and larger: three-phase current connection—max. 15 kW, fuse protection 32 A, incl. electricity consumption), seating group with 1 table and 4 chairs  
(30 m<sup>2</sup> and larger: 2 seating groups)

- Stand cleaning
- Basic fee for registration
- 100 visitor brochures
- 1,000 letter stickers



The participation fee includes floor space rental and extensive services provided by MMG, such as consultation and planning advice, as well as conceptual and publicity work, organization, and technical assistance, as well as the free use of public transportation in the entire area served by MVV (Munich Transit Authority) upon presentation of an exhibitor's pass, from the day before until the day after the fair.

#### AUMA charge

The German Council of Trade Fairs and Exhibitions (AUMA) levies all exhibitors a **charge of EUR 0.60 net** per m<sup>2</sup> of rented exhibition space. This amount is charged by MMG and transferred directly to AUMA.

The **advance payment** required for services to be ordered by the exhibitors (see A 7) is EUR 15 net per m<sup>2</sup> of rented exhibition space.

### B 6 Terms of payment (see A 7)

The deadlines for payment given in the notice of admission or the invoice must be observed. Prior payment in full of the amount invoiced is a condition for access to the exhibition area, an entry in the catalogue, and the provision of workers' and exhibitors' passes.

All invoiced amounts in all MMG invoices, which are connected with the event, must be transferred in euro, without deductions and free of all charges to one of the accounts specified in the respective invoice, indicating the reference number.

## B 7 Dates of setting up and dismantling (see A 14)

**Setting up:** 14 September 2009 from 8:00 to 15 September 2009, 18:00. **All delivery and stand construction vehicles must be removed from the halls and from the loading areas by 6 pm at the latest on 15 September 2009, the last set-up day.** Vehicles which are still in the halls or the loading areas after this time will be removed by MMG at the risk and expense of the exhibitor concerned. An extension of the time

for setting up on the last set-up day is possible only in exceptional cases with the written permission of MMG's Technical Exhibition Services Division. The trade fair closes on 18 September 2009 at 17:00.

**Dismantling:** 18 September 2009 from 17:00 to 20 September 2009, 18:00. An extension of the dismantling period is not possible.

## B 8 Stand design and equipment

MMG's Technical Guidelines apply in the version valid at the given time. The height of stand structures may not exceed 4 m. MMG's approval is to be obtained prior to the planning of any horizontal stand coverage. MMG erects partition walls **only** at the request and expense of the exhibitor concerned.

The design of the stand layout is to be adapted to suit the nature of stand type rented (row, corner, end or island). Stand layout plans are only eligible for approval if the open sides of the stands have a throughout open design. The erecting of closed walls is admissible if the walls concerned do not take up more

than max. 40% of the given side of the stand, whereby no closed wall may exceed a length of 6 m. A closed wall with a length of 6 m must be followed by an opening with a width of min. 2 m. This ruling does not apply if a distance of at least 2 m to any part of the stand perimeter is observed. MMG reserves the right to allow exceptions to these rulings in justified individual cases.

Stand designs, including plan and side view sketches, must be submitted in duplicate to the Technical Exhibition Services Division by the date specified, at the latest 6 weeks before setting up begins.

## B 9 Technical installations

Applications for electric installation, water, drainage, and telephone connections can be considered only if submitted in due time by **17 August 2009** on the order forms available from MMG. MMG reserves the right to

charge an additional fee for late orders. The precise terms of delivery and connection fees are stated on these forms.

## B 10 Use of equipment

Only cranes, fork-lift trucks and working platforms may be used that have been provided by the MMG service partners responsible. In special cases, permission

must be obtained from MMG's Technical Exhibition Services Division.

## B 11 Sales regulations

Direct sales and other services or deliveries made from the stand are not permitted. It is not permitted to display the retail price of the exhibited goods at the fair. Exhibited goods must not be delivered to purchasers until after

the trade fair closes. In accordance with section 64 of the trade regulations (GewO), sales are permitted only to wholesalers, retail traders or trade customers.

## B 12 Catalogue/Internet

An official trade fair catalogue will be published. This catalogue contains a list of all exhibitors (including co-exhibitors), in alphabetical order **according to the designation specified on the application form**. These data will also be published on the Internet.

The details provided by the exhibitor (co-exhibitor too) for the service and product index included in the application form determine the free entry of **one** product group in the product index part of the trade fair catalogue and online exhibitor database (see B 3). In the case of missing or ambiguous details provided by the exhibitor (co-exhibitor too), MMG reserves the right to determine a product group on the given exhibitor's behalf.

The exhibitor is solely responsible for the permissibility under law—and particularly the law on competition—of any advertisement placed in the trade fair catalogue and the Internet database of Messe München GmbH at the instigation of the advertiser. Should third parties assert claims against Messe München GmbH on account of the impermissibility of the advertisement under law in general or the law on competition, the advertiser shall hold Messe München GmbH fully safeguarded against all claims asserted including all costs of any necessary defence in court on the part of Messe München GmbH. The same applies to exhibitor entries actuated by exhibitors in the trade fair catalogue and the Internet database of Messe München GmbH.

## B 13 Exhibitors' passes (see A 13)

For the time in which the trade fair is held, each exhibitor receives 3 exhibitors' passes free of charge for a stand of up to 12 m<sup>2</sup> in size. For every further 10 m<sup>2</sup> or part thereof, one additional exhibitors' pass is put at the exhibitor's disposal.

The number of exhibitors' passes is not increased for co-exhibitors or additionally represented organisations.

Additional exhibitors' passes are obtainable from the trade fair management at EUR 20 each. Exhibitors' passes are intended solely for stand personnel, and must not be passed on to third parties.

You are entitled to free use of Munich City Transport (MVG) on presentation of your exhibitor's pass from the day before until the day after the fair.

## B 14 Sound and background noises

Musical performances within the trade fair grounds are allowed only with a special permit from MMG.

Demonstrations of equipment or video performances must be conducted in such a way that neither visitors nor other exhibitors are disturbed or adversely affect-

ed. The maximum permitted noise level for machines is 70 dB(A) and for video performances 60 dB(A).

MMG reserves the right to limit or forbid demonstrations of all kinds. Electronic sound amplification equipment is not permitted.

## B 15 Circular letters

Once the stands have been allocated, exhibitors will be informed by circular of further details concerning preparation and organization of the trade fair.

## B 16 Alterations

MMG reserves the right to make alterations and additions in matters affecting technical arrangements and safety.